

**KENOSHA UNIFIED SCHOOL BOARD**  
**CURRICULUM/PROGRAM MEETING**  
Educational Support Center – Room 110  
May 14, 2013  
**MINUTES**

A meeting of the Kenosha Unified Curriculum/Program Committee chaired by Mr. Flood was called to order at 5:04 P.M. with the following Committee members present: Mrs. Taube, Mrs. Coleman, Mrs. Daghfal, Mrs. Santoro, and Mr. Flood. Dr. Hancock was also present. Mrs. Anderson and Ms. Galli were excused. Mrs. Reed and Mr. Simpkins were absent.

**Approval of Minutes – April 9, 2013 Meeting**

Mrs. Taube indicated that Mrs. Anderson's attendance should have been noted as excused as opposed to absent and that KETC should be changed to KTEC in the second line under the KTEC Charter Contract section.

Mrs. Coleman moved to approve the minutes as amended to include the changes mentioned by Mrs. Taube. Ms. Santoro seconded the motion. Unanimously approved.

**Information Items**

Dr. Sue Savaglio-Jarvis, Assistant Superintendent of Teaching and Learning, introduced Dr. Randal Clegg, Lead Auditor from Phi Delta Kappa International Curriculum Management Audit Center, and informed the Committee of Dr. Clegg's professional background. Dr. Clegg gave a PowerPoint presentation on the Curriculum Management Audit which addressed the audit history and background, the audit lens and conceptual model, the audit team, and the audit standards. He explained that the curriculum audit is an independent, highly structured, intense examination of the design and delivery of a school systems curriculum along with the examination of the content and cost parameters in which the school system must function. The purpose of the audit is to provide an objective look at how well a school system is delivering teaching and learning, to identify where the system is in its quest for quality, and what it has to do to improve. The audit is performed by trained auditors and findings will be reported along with proposed recommendations. The audit looks for 1) the control of resources, programs and personnel; 2) the establishment of clear and valid objectives for students; 3) internal consistency and rational equity in program development and implementation; 4) the use of the results from district-designed or adopted assessments to adjust, improve, or terminate ineffective practices of



## **Future Agenda Items**

The Elementary Standards-Based Grading Community Presentation will be presented at the June meeting as moved above.

Mrs. Taube requested a World Language Update. Dr. Savaglio-Jarvis indicated that she would be presenting that report in June.

Dr. Savaglio-Jarvis indicated that she would also be presenting a Head Start Update in June and in July would be presenting a K-8 Attendance/Truancy Report along with a Professional Development Report.

Meeting adjourned at 7:04 P.M.

Stacy Schroeder Busby  
School Board Secretary

**KENOSHA UNIFIED SCHOOL BOARD  
JOINT PERSONNEL/POLICY AND**

**KENOSHA UNIFIED SCHOOL BOARD**  
**PERSONNEL/POLICY MEETING**  
Educational Support Center – Room 110  
May 14, 2013  
**MINUTES**

A meeting of the Kenosha Unified Personnel/Policy Committee chaired by Mr. Bryan was called to order at 7:37 P.M. with the following Committee members present: Mr. Flood, Mrs. Snyder, Mr. Jacobs, Mr. Retzlaff, Mrs. Hamilton, Mr. Wamboldt, and Mr. Bryan. Dr. Hancock was also present. Mrs. Morrison and Ms. Morgan were absent.

**Approval of Minutes – March 12, 2013**

Mrs. Hamilton noted that Mrs. Coleman had previously requested a Student Achievement Gap Update but it was not in the minutes or on the agenda for this meeting. Dr. Hancock indicated that the request had been noted but would not be presented to the Committee until July or August.

Mrs. Snyder moved to approve the minutes as contained in the agenda. Mr. Jacobs seconded the motion. Unanimously approved.

**Policy/Rule 1220 – Cable Television**

Mrs. Tanya Ruder, Executive Director of Community Partnerships & Media Relations, presented Policy/Rule 1220 – Cable Television and indicated that the policy was being updated to reflect the current personnel assigned to the operating and programming of the District's cable channel and to also add a cross reference to Policy 1213 – Web Publication.

Mrs. Snyder moved to forward the revisions to Policy/Rule 1220 – Cable Television to the School Board for a first reading on May 21, 2013, and a second reading on June 25, 2013. Mr. Flood seconded the motion. Unanimously approved.

an organization which educationally benefits students and to reduce the length of the disclaimer due to space limitations on fliers.

Mr. Jacobs moved to forward the revisions to Policy/Rule 1520 – Notifications of Material and



**KENOSHA UNIFIED SCHOOL BOARD**  
**PLANNING/FACILITIES/EQUIPMENT MEETING**  
Educational Support Center – Room 110  
May 14, 2013  
**MINUTES**

A meeting of the Kenosha Unified Planning/Facilities/Equipment Committee chaired by Mr. Nuzzo was called to order at 7:47 P.M. with the following Committee members present: Mrs. Coleman, Mrs. Snyder, Ms. Dahl, and Mr. Nuzzo. Dr. Hancock was also present. Mrs. Bothe was excused. Mr. Valeri and Ms. Iqbal were absent.

**Approval of Minutes – April 9, 2013**

Mr. Nuzzo announced that the minutes would be put on next month's agenda for approval as there was not a quorum present.

**Information Items**

Mr. Patrick Finnemore, Director of Facilities, presented the Utility Budget & Energy Savings Program Update as contained in the agenda. He indicated that the overall utility budget spent this year thus far is 66% compared to 68% last year at this time. He noted the increase at the Recreation Center was justified due to the increase in activities at that site, that he will be working with KTEC to try to reduce their usage as he feels there is room for improvement, and that the increase of gas usage at Jeffrey is being looked into.

Mr. Finnemore presented the Elementary Utilization Report as contained in the agenda. He indicated that in the past the report was prepared to help guide the District in addressing enrollment growth and determining locations for special programs as well as describing any related physical modifications to the schools. The report was discontinued in 2006 due to the construction of several new schools or additions as well as the passage of the referenda. Due to the closing of McKinley Middle School and to support future space related planning, Administration felt it was appropriate to perform the study once again. Mr. Finnemore indicated that it is the intent to update this report again next year and that a utilization report on secondary schools will be presented in the next few months.

**Future Agenda Items**

Mr. Finnemore indicated that he would be presenting the Three-Year Capital Plan and the KTEC Lease Extension next month.

Meeting adjourned at 7:54 P.M.

Stacy Schroeder Busby  
School Board Secretary