MONTHLY SCHOOL BOARD
STANDING COMMITTEE MEETINGS

Educational Support Center
Board Meeting Room
3600-52nd Street
Kenosha, WI 53144

November27 0 0(6E0-80.003M(-220(531)3(44)S

CURRICULUM/PROGRAM - 7:15 P.M. OR IMMEDIATELY FOLLOWING CONCLUSION OF PRECEDING MEETING

A) Approval of Minutes – October 8, 2013 (2 sets) ..... Pages 89-90

B) Request to Implement the Youth Risk Behavior Survey – Grades 7 and 8..... Pages 91-103

C) Information Items

1) Next Generation Science Standards Update361.90361.90k350 1w 1.48 14(k)9 re f cu -0

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KENOSHA UNIFIED SCHOOL BOARD
PLANNING/FACILITIES/EQUIPMENT MEETING
Educational Support Center – Room 110
October 8, 2013
MINUTES

A meeting of the Kenosha Unified Planning/Facilities/Equipment Committee chaired by Mr. Bryan was called to order at 5:33 P.M. with the following Committee members present: Mrs. Coleman, Mrs. Snyder, Mr. Valeri, Mrs. Bothe, Mr. Zielinski, and Mr. Bryan. Dr. Hancock was also present. Mr. Nuzzo was excused. Ms. Iqbal was absent.

Approva l of Minutes – August 13, 2013

Mrs. Coleman moved to approve the minutes as contained in the agenda. Mrs. Snyder seconded the motion. Unanimously approved.

Information Items

Mr. Patrick Finnemore, Director of Facilities, presented the Utility Budget & Energy

KENOSHA UNIFIED SCHOOL BOARD

KENOSHA UNIFIED SCHOOL DISTRICT

November 12, 2013
Planning/Facilities/Equipment Standing Committee

Cost Estimate for eSchool Transition to the Jefferson Annex

The Kenosha eSchool, a virtual charter program founded in 2007, continues to experience growth in all areas, including grade level expansion for full and part time students. The eSchool has serviced grades 6-12 at the current Green Bay Road location since the fall of 2010. The elementary expansion in the fall of 2012 has utilized a classroom at Lance Middle/West Elementary for instructional purposes. The KUSD school board approved a one year lease extension for the Green Bay Rd location in the spring of 2013, with the expectation that the KUSD administration identify an existing KUSD property that would address the current and growing population, with areas to address all grade levels and supportive services.

The Jefferson Annex located on the north portion of the Jefferson elementary property has been used for storage purposes for the last few years, and is the prime destination for the new home of the eSchool. The Annex provides separate entrance points and adequate distance away from Jefferson Elementary. Our proposal is to use the first floor of the Annex to address the needs of the eSchool program (attached). The initial cost estimates for the expected renovations total $162,500 (attached), $78,000 would be incurred for the current fiscal year (FY2014), and $84,500 would be part of the fiscal year 2015 annual budget. The internal renovation would be completed by May 15, 2014, while the external renovations completed during the summer of 2014. The renovations and transition will be completed prior to the start of the 2014-15 school year.

The eSchool Governance Board is in full support of this proposal. The eSchool charter will also be updated to reflect the proposal and brought forth in spring 2014 for renewal.

Administrative Recommendation

Administration recommends that the Planning/Facilities/Equipment Standing Committee forward the eSchool transition proposal to the November 26, 2013, regular school board meeting agenda.

Dr. Michele Hancock
Superintendent of Schools

Patrick M. Finnemore P.E.
Director of Facilities

Dan Tenuta
Principal of eSchool

Kris Keckler
Executive

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KENOSHA UNIFIED SCHOOL DISTRICT
Kenosha, Wisconsin

November 12, 2013
Planning/Facilities/Equipment Committee

CAPITAL PROJECTS UPDATE

2013-14 Major Maintenance Projects:

The majority of the major maintenance projects for the 2013-14 fiscal year have been completed. The attachment to this report provides a brief status summary of each of the projects. One project was added this month which is the replacement of the gym divider at Lance Middle School. A number of the older middle and high schools have or once had wooden gym dividers to divide the gym space so that multiple physical education classes can use the gym at the same time and not necessarily be doing the same activities. The average age of the wooden gym dividers at the various schools is approximately 50 years old. They have all been repaired multiple times over the years with the last major refurbishment of them happening approximately 10 years ago. We made a decision at that time that we would replace the dividers with vinyl curtains the

Kenosha Unified School District No. 1

Annual Schedule for Maintenance Projects, 2013 - 2014 Fiscal Year

School Name / Description	1290ID	Budget	Estimate Cost	Actual Cost	Variance
A-Various					
Asphalt/Concrete Replacement/Repair					

School Name / Description	ID	Budget	Estimate Cost	Actual Cost	Variance
A-Various	1295	$15,000.00		$11,142.00	$3,858.00

Toilet Partition Replacement

Project Completed ☐ Supervisor John Setter Priority 2A

Board Comments: Reuther is complete; Bullen and Lance will be installed in November

Bradford	1296	$57,000.00		$56,536.80	$463.20

Security Project - Rekey

Project Completed ☑ Supervisor John Setter Priority 1A

Board Comments:

A-Various	1297	$50,000.00	$50,000.00		$0.00

Exterior Door Replacement

Project Completed ☐ Supervisor Kevin Christoun Priority 2A

Board Comments: Surveying district for doors in worst condition.

A-Various	1298	$50,000.00		$47,604.00	$2,396.00

Clock System Replacement

Project Completed ☑ Supervisor John Setter Priority 2A

Board Comments: Installation is underway with clocks being tested at both Bullen and Lance.

A-Various		$31(1 T 374.4 25 8v 277.326.4 4yM 0 276869 7,)-8(604.)-8(00)]TJ 0.0041 Tc -0.0015 Tw 8.9869 0 0 8.9869 3			

Contingency

2A

School Name / Description	ID	Budget	Estimate Cost	Actual Cost	Variance
Lance M.S.	1306	$0.00		$13,100.00	
Divider Curtain in Gym					
		John Setter		2A	

Project added in October 2013 due to failure of existing divider door. Demolition to take place on 10/18/13 - Installation on 11/15/13

KENOSHA UNIFIED SCHOOL DISTRICT
Kenosha, Wisconsin

November 12, 2013
Joint Planning/Facilities/Equipment & Personnel/Policy Standing Committees

PROPOSED FACILITIES RELATED POLICY CHANGES

multiple population demographic characteristics are considered in the planning process. The Facilities Design section was revised to more accurately describe the role and purpose of the Facilities Design

- Modifying language to reflect the terminology used in AIA contracts to

POLICY 3653
INDOOR AIR QUALITY

All District facilities shall be operated in compliance with federal, state and local laws, ordinances and regulations. This includes providing healthy indoor air quality environments for all users of the facilities.

The District shall have an Indoor Air Quality Program that supports providing healthy environments and that provides a mechanism to address indoor air quality concerns. The Director of Facilities shall be responsible for the development and maintenance of the District Indoor Air Quality Program.

LEGAL REF.: Wisconsin Statutes
Sections 101.11 [Provision of safe workplace]
101.123 [Smoking prohibited]
118.075(3) [Indoor environmental quality in schools; model management plan]
118.075(4) [Indoor environmental quality in schools; district plans]
120.12(1) [Board duty; care, control and management of district property]
121.02(1)(i) [Safe and healthful facilities standard]
254.22 [Indoor air quality]
PI 8.01(2)(i), Wisconsin Administrative Code [Safe and healthful facilities regulations]

CROSS REF.: 3600 School Safety
3651 Hazardous Chemicals
3710 Facilities Maintenance
3711

POLICY 7311

~~PRELIMINARY~~ DESIGN DEVELOPMENT AND ~~WORKING~~ CONSTRUCTION DOCUMENT

~~RULE 7311~~
~~PRELIMINARY AND WORKING DRAWINGS~~

~~Preliminary plans shall be developed by the architect/engineer with the input of staff and the community. These plans shall be based on the educational specifications developed for the educational facility.~~

~~Working drawings and specifications shall be prepared by the architect/engineer. The Superintendent shall make recommendations to the School Board, following a review and inspection of these documents by the Director of Facilities Services.~~

POLICY 7320
CONSULTANT SERVICES

Consultant services may be used to assist the District staff in development of major construction additions or remodeling programs consistent with School Board policy and approved budget. Specifically, consultant services may be obtained to assist in educational planning, design, projecting building costs, soil testing, site development, engineering services, cost estimating, bond referendums, and bond sales among other services.

LEGAL REF.: Wisconsin Statutes
Section 120.13(9) [Board power; employ architect/engineer]

CROSS REF.: Policy 7200, Facilities Planning
Policy 7220, Facilities Capitalization
Policy 7310, Educational Specifications
Policy 7321, Architects/Engineers
Policy 7322, Legal Services
Policy 7330, Construction Contracts, Bidding and Awards

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: June 10, 1991

REVISED: September 11, 2001

POLICY 7321
ARCHITECT/ENGINEERS

In accordance with state law, a properly registered and licensed architect or engineer shall design District buildings.

The School Board shall designate an architect/engineer for major facility construction, additions or remodeling projects. Selection shall be on the basis of general qualifications including design ability, technical competence in the design of educational facilities, ~~and~~ reliability, and past work experience with the District. A ~~contract~~ modified AIA contract between the architect/engineer and the School Board shall be promptly executed upon selection. This contract shall define in detail the rights and obligations of both parties.

LEGAL REF.: Wisconsin Statutes
Section 120.13(9) [Board power; employ architect or engineer]

CROSS REF.: Policy 7200, Facilities Planning
Policy 7310, Educational Specifications
Policy 7320, Consultant Services
Policy 7330, Construction Contracts, Bidding and Awards
Policy 7350, Project Administration/Supervision
Policy 7360, Facilities Records and Reports

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: June 10, 1991

REVISED: February 13, 2001
November 13, 2001
September 25, 2007

RULE 7321
ARCHITECT/ENGINEEER

The process for selection of an architectural and/or engineering firm shall be:

1. Administration shall develop and distribute a request for proposal (RFP) for architectural/engineering

POLICY 7330
CONSTRUCTION CONTRACTS, BIDDING AND AWARDS, AND CHANGE ORDERS

RULE 7330
BIDDING AND AWARDING OF CONSTRUCTION CONTRACTS

1. The Director of Facilities shall be responsible for handling bidding in accordance with established rules and regulations.

2. Advertisements and Solicitation of Bids
~~The advertisement and solicitation of bids shall include proper instructions on such items as bid security and deposit for plans. The amount of the plan deposit shall be determined by the extent of the project and shall be included in the advertisement and specifications.~~ Advertisement and solicitation of competitive bids ~~may~~ shall be made in ~~various~~ appropriate trade publications or newspapers ~~for competitive bidding~~.

3. Submission of Bids
All bids shall be submitted in a sealed envelope with an indication of the work classification for which the bid is submitted and shall be in accordance with the bid specifications. All alternative bids submitted by a bidder shall be in accordance with the bid specifications.

   a. All bids shall be properly signed by an authorized partner or authorized officer of the company. All partners shall sign the bid if being submitted by a partnership, or by the president on bids submitted by a corporation and stamped with their corporate seal. If others sign the bid, a power-of-attorney affidavit shall be attached to the bid evidencing authority to sign the bid in the name of the person for whom the bid is signed.
   b. All bids shall be accompanied by a bid security in an amount determined by the Superintendent of Schools or designee payable to the District. Acceptable bid securities are: bid bond executed by the bidder and a surety company, certified check or money order.
   c. Each bidder shall submit a complete list of subcontractors with his/her proposal on the form included in the bid specification. No change of subcontractors shall be permitted by the successful contractor without the written approval of the Superintendent of Schools or designee.
   d. Bids shall be mailed or delivered to the office or area as designated by the bid specifications before the scheduled opening of bids.

4. Bid Substitution
Substitution bids as suggested by the bidder may be stated on the bid form if listed separately and as a deduction from the base bid for the School Board's consideration. Substitutions shall not be used to determine the low bidder unless all bidders have submitted the same substitution, in which case the substitution will be considered a specified alternate. All substitute bids shall be studied and may be considered as a change order from the successful contractor.

5. Withdrawal of Bids
Prior to the bid closing time and date, a bidder may withdraw the bid upon request to the Purchasing Agent. Subsequent to the bid closing time and date, a bidder may withdraw the bid only in accordance with Board policy. A request for a withdrawal of a bid after the bid closing time and date shall be submitted in writing to the Director of Facilities outlining the necessity and reason for the request. Withdrawal of a bid may result in forfeiture of the contractor's bid bond.

POLICY 7340
SITE SELECTION AND ACQUISITION

The Superintendent of Schools shall make recommendations to the School Board concerning future school building sites. Sites shall be selected for future construction based on accessibility, environment, suitability for school program, availability of utilities, suitability for construction, diverse student demographics and attractiveness. Such sites shall be

RULE 7340
SITE SELECTION AND ACQUISITION

A. Site Selection
1. The need and general location of school sites shall be evaluated and recommended by the Superintendent of Schools or designee.
    a. School sites shall conform to applicable state and federal guidelines.
    b. Soil conditions, including soil test borings where necessary, shall be considered in site selection. Any necessary environmental assessments shall also be considered.
    c. The selection of a school site may be subject to a complete topographical survey of the property by a licensed surveyor.
    d. Before final selection by the School Board, the City of Kenosha, Village of Pleasant Prairie, or Town of Somers planning staff should be consulted with respect to use of the property for institutional purposes and consideration of state law and local ordinances.
2. Prior to proceeding with site acquisition, the District shall present to the electorate at an annual or special meeting for approval of purchase.

B. Site Acquisition
1. Legal documents for the option or purchase of a site shall be prepared for the District by an attorney as requested by the Superintendent of Schools or designee. Following examination of the abstract of title or other title evidence, the attorney shall prepare a written opinion of the title.
2. The procedure and extent of negotiations and purchase of a site shall be directed by the School Board through the Superintendent of Schools or designee.
3. Formal contracts shall exist in the acquisition of sites.

POLICY 7360
FACILITIES PROJECT RECORDS AND REPORTS

The architect/engineer shall maintain necessary records, as required in accordance with the contract, to substantiate **Application and Certificate of Payment**

POLICY 7500
ACCEPTANCE OF COMPLETED PROJECT

The School Board may accept a major construction, additions or remodeling project when **a Certificate of Occupancy has been granted by the building department of the local governing body.** ~~final inspection has found construction to be completed in accordance with the plans, specifications and building codes.~~ **A Certificate of Substantial Completion which records the date of substantial completion of the work by the contractor or substantial completion of a designated portion; thereof shall be issued by the project architect in conjunction with a "Punch list" to the Director of Facilities.**

CROSS REF.: Policy 7350, Project Administration/Supervision
Policy 7360, Facilities Project Records and Reports
Policy 7411, Advertisements and Solicitations

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KENOSHA UNIFIED SCHOOL BOARD
JOINT AUDIT/BUDGET/FINANCE AND
PERSONNEL/POLICY MEETING
Educational Support Center – Room 110
October 8, 2013
MINUTES

A joint meeting of the Kenosha Unified Audit/Budget/Finance and Personnel/Policy Committees chaired by Mr. Bryan was called to order at 6:24 P.M. with the following Committee members present: Mr. Flood, Mrs. Snyder, Ms. Burns, Ms. Butler, Ms. Hamilton, Mr. Wamboldt, Mrs. Dahl, Mr. Kent, Mr. Aceto, Mr. Coleman, Mr. Dawson, Mr.

of bringing the policies forward was for review with the new Interim Chief Financial Officer and Committee

members to make sure everyone has a clear understanding of the policies and to see if any changes needed to be made.

School Board Policy/Rule 3113 – Fiscal Impact Statement

Ms. Stevens stressed the importance of Administration providing periodic review and updates of the annual operating, capital improvement, special projects, and grant budgets.

Mrs. Taube indicated that the use of the fiscal note template is very helpful when considering a recommendation and noted that the policy states that no recommendation shall be presented without it.

School Board Policy/Rule 3121 – Financial Accounting

Ms. Stevens noted that last sentence of Policy 3121 includes budget variances.

School Board Policy/Rule 3122 – Accounts Receivable/Uncollectible Accounts

Mrs. Taube requested information pertaining to student meal accounts, more specifically:

- Is there a policy/procedure in relation to collection of unpaid student meal accounts?
- At what amount are parents notified of delinquencies?
- How are parents notified of delinquent accounts?
- At what point do students get offered a substituted lunch?
- What is the status of uncollected lunch accounts?

Mr. Hamdan indicated that the student meal accounts are handled directly by the Food Service department; therefore, the information would have to be provided at a future meeting.

Mrs. Taube noted that the policy states that all accounts declared uncollectable shall be reported to the Board.

School Board Policy/Rule 3323 – Fund Balance

Mrs. Taube suggested that the last sentence of the policy be reworded so that it can be understood more easily.

Meeting adjourned at 7:21 P.M.

Stacy Schroeder Busby
School Board Secretary

KENOSHA UNIFIED SCHOOL BOARD
PERSONNEL/POLICY MEETING
Educational Support Center – Room 110
October 8, 2013
MINUTES

A meeting of the Kenosha Unified Personnel/Policy Committee chaired by Mr. Bryan was called to order at 7:22 P.M. with the following Committee members present: Mr. Flood, Mrs. Snyder, Ms. Burns, Ms. Butler, Ms. Hamilton, Mrs. Morrison, Mr. Wamboldt, Mrs. Dahl, and Mr. Bryan. Dr. Hancock was also present. Ms. Morgan was absent.

Mr. Bryan welcomed Ms. Burns and Ms. Butler to the Committee and they gave a brief introduction of themselves.

Approval of Minutes – September 10, 2013

Mrs. Snyder moved to approve the minutes as contained in the agenda. Mr. Flood seconded the motion. Unanimously approved.

Information Items

There were no questions or comments on the Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations.

Future Agenda Items

Mr. Flood requested that Policy 5431 – Student Dress Code be added to next month's meeting agenda. He indicated that he would email his proposed changes to Mr. Bryan and the Superintendent's Office.

Ms. Stevens asked that Policy 3111 - School Board Budget be added to a future agenda for review.

Ms. Burns requested an update from the Bullying Committee when available.

Ms. Butler requested the review of the policy and/or procedure in relation to student meal accounts as it relates to alternative lunches.

Ms. Dahl requested that Policy 1400 – Gifts, Grants and Bequests be added to a future agenda for review.

Meeting adjourned at 7:29 P.M.

Stacy Schroeder Busby
School Board Secretary

KENOSHA UNIFIED SCHOOL BOARD
JOINT PERSONNEL/POLICY AND
CURRICULUM/PROGRAM MEETING
Educational Support Center – Room 110
October 8, 2013
MINUTES

A joint meeting of the Kenosha Unified Personnel/Policy and Curriculum/Program Committees chaired by Mr. Bryan was called to order at 7:32 P.M. with the following Committee members present: Mr. Flood, Mrs. Snyder, Ms. Burns, Ms. Butler, Ms. Hamilton, Mrs. Morrison, Mr. Wamboldt, Mrs. Dahl, Mr. Flood, Mrs. Taube, Mrs. Coleman, Mrs. Daghfal, Ms. Karabetsos, Ms. Kenefick, Ms. Santoro, Mrs. Renish-Ratelis, Ms. Galli, and Mr. Bryan. Dr. Hancock was also present. Ms. Morgan was absent.

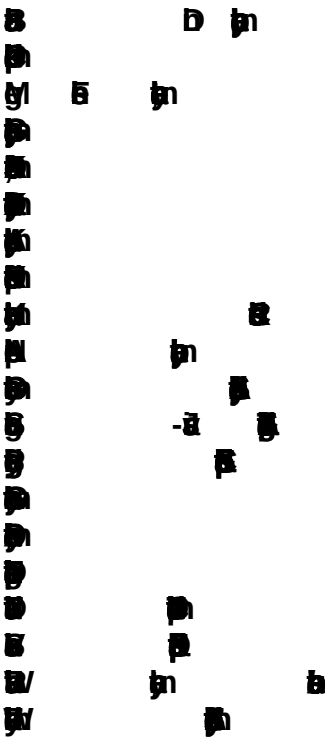
Policy/Rule 6300 – Curriculum Development and Improvement

Mr. Flood indicated that this policy was brought forward due to the fact that several months ago the policy was revised; however, the policy listed on the District's website does not reflect the changes. Ms. Busby indicated that she would follow up on this and make sure the policy on the website is corrected to reflect the revised policy.

KUSD Progress

APPENDIX A

2012-2013 Educator Evaluation Team



Kenosha Unified School District No. 1

Fiscal, Facilities and Personnel Impact Statement

Title:	Educator Effectiveness Grant from DPI	Budget Year:	2013- 2014
Department:	Human Resources	Budget Manager:	Ed Kupka

REQUEST

As a result of our Evaluation Team comparison study, monthly meetings with DPI,

LEGAL REF.: Wisconsin Statutes
Sections 118.13 [Student discrimination prohibited]
118.27 [Acceptance of gifts to the schools]
PI 9.03(1), Wisconsin Administrative Code [Student nondiscrimination policy Requirements]

CROSS REF.: 1131, Memorials and Dedications within the Schools
1410, Free Materials
1500, Solicitations/Fundraising
1812, Relations with Parent-Teacher Organizations
3220, Funding Proposals and Grants
5110, Equal Educational Opportunity
IB, Student Discrimination Complaint
6100, Mission, Beliefs, and Learning Objectives
6110, Instructional Program Mission and Beliefs
6740, Student Fundraising Activities

ADMINISTRATIVE REGULATIONS: None

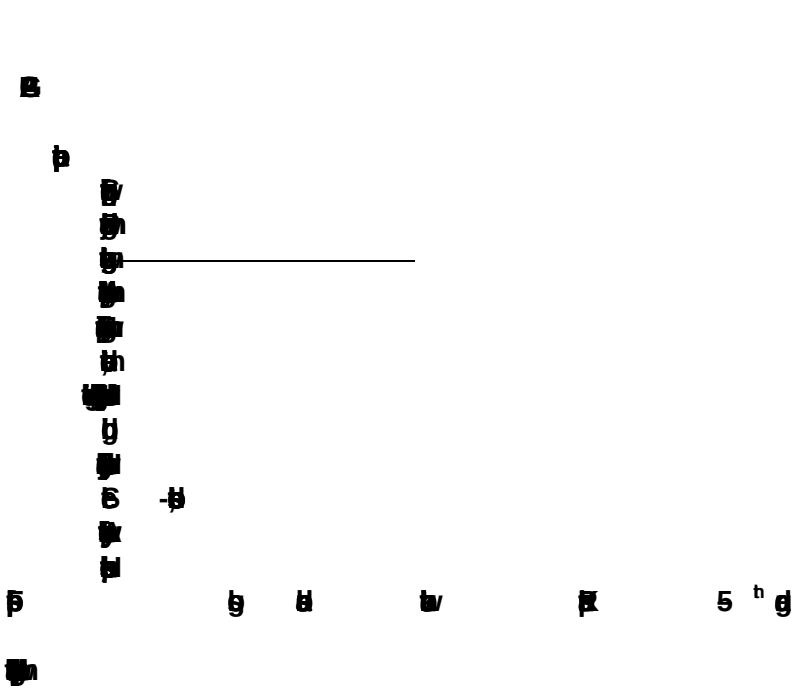
AFFIRMED: March 26, 1991

REVISED: January 14, 2003
February 25, 2003
December 19, 2006

Rationale:

These policy changes will be fair to students while reducing burden on administration and other staff by making the policy easier to enforce. Many of these changes are already happening at the building level.

Kyle Flood
School Board Member



Kenosha Unified School District
Kenosha, WI
November 12, 2013

The Human Resources recommendations regarding the following actions:

ACTION	LAST NAME	FIRST NAME	SCHOOL/DEPT	POSITION	STAFF	DATE	FTE	SALARY
Appointment	Vaughn	Kimberly	Mahone Middle School	Special Education	ESP	10/07/2013	1	$14.02
Appointment	Seis	Madelyn	Bradford High School	Special Education-Cross Categorical	Instructional	10/10/2013	1	$48,916.00
Appointment	Diaz	Christina	Lincoln Middle School	Scheduling Secretary - 12 Months	Secretarial	10/14/2013	1	$16.66
Appointment	Cruz	Diana	Lincoln Middle School	Special Educational	ESP	10/09/2013	1	$13.02
Appointment	Chiappetta	Emiko	Southport Elementary School	Kindergarten	Instructional	10/14/2013	1	$38,377.00
Appointment	Metzger	Pamela	Harvey Elementary School	Special Education	ESP	10/14/2013	1	$14.02
Appointment	Villalobos	Maria	Bradford High School	Student Support Specialist	Miscellaneous	10/21/2013	1	$15.64
Appointment	Williams	Rebecca	Vernon Elementary School	Special Education (IDEA)	ESP	10/17/2013	1	$14.02
Appointment	Quezada	Zachariah	Tremper High School	Special Education	ESP	10/21/2013	1	$13.02
Appointment	Pedicone	Kathryn	Frank Elementary School	Grade 4	Instructional	10/21/2013	1	$42,266.00
Appointment	Bilotti	Mary Sue	EBSOLA-Dual Language	Grade 3	Instructional	10/21/2013	1	$43,432.00
Appointment	Sutton	Sonya	ITA	Counselor	Instructional	08/12/2013	1	$55,231.00
Resignation	Smith	Stephanie	Brass Community School	Kindergarten	Instructional	10/22/2013	1	$38,377.00
Appointment	Johnson	Susan	Lance Middle School	ELL Teacher	Instructional	10/15/2013	0.5	$26,359.00
Appointment	MacKenzie	Clinton	Bradford High School	Security	ESP	10/21/2013	1	$13.02

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goals set by the Board of Education

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2. Designated Budget Managers will be responsible to the Superintendent for the application of their respective allocations.

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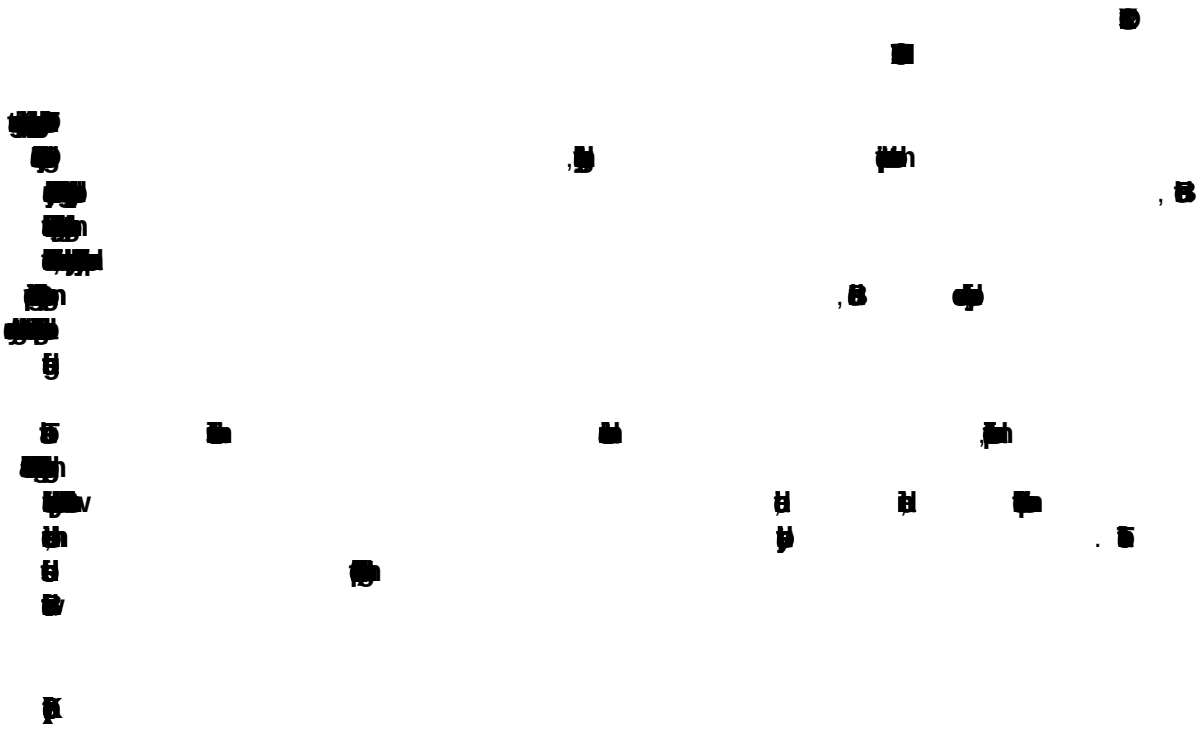
function levels occurring after adoption



Fiscal, Facilities and Personnel Impact Statement

Title:		Budget Year:	
Department:		Budget Manager:	

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Fund balances will be reported in the classifications established by the Governmental Accounting Standards Board Statement 54 (GASB 54). The applicable classifications for fund balance designations are:

Non-spendable Fund Balance includes amounts not in spendable form, such as inventory, or amounts required to be maintained intact legally or for a contractually imposed purpose by external parties.

Restricted Fund Balance includes amounts constrained for a specific purpose by external parties.

Committed Fund Balance includes amounts constrained for a specific purpose by a government

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Kenosha Unified School District
Kenosha, Wisconsin

November 8, 2013
Joint Personnel/Policy & Audit/Budget/Finance Standing Committees

Negative Balance Lunch Information

At the Committee meetings on October 8, 2013, information was requested regarding the collection of lunch fees and any related policy and/or procedure. A summary of the information requested is provided.

Q: At what amount are parents notified of delinquencies?
A: Low balance letters are generated when accounts hit $12.50, and continue until accounts are brought above that amount.

Q: How are parents notified of delinquent accounts?
A: Letters are printed each Tuesday afternoon and sent to the schools Wednesday morning for distribution through Wednesday folders.

Q: When do students get offered the substituted lunch (graham crackers/apple sauce)?
A: When their accounts are -$20.00 and they have not brought a lunch from home.

Q: What is the collection process for delinquent accounts?
A: Final letter is sent to families.

Q: What is the status of uncollected lunch accounts?
Prior to this year uncollected accounts were written off. Going forward, unpaid balances will be carried over from year to year.

Negative Lunch Balance Procedure

1. Every afternoon a negative balance list is printed in the office. The school secretary will pull the student's meal cards if they are negative -$20.00 or more. If the student does not bring a bag lunch to school the next day, the school secretary will give them a "Credit Lunch Pass". If a student hands you a "Credit Lunch Pass" you must give them a package of graham crackers, an applesauce cup and milk.

2. Students will be charged $.50 cents for each negative balance snack.

3. Send all Credit Lunch Passes to Food Service weekly.

Letter to Parents

The following letter was sent home to parents:

Dear Parent or Guardian,

Several years ago, the District eliminated the "Negative Balance Snack" which consisted of an applesauce cup, graham cracker package and milk. This was done as an effort to not single out students whose meal account was more than 6 lunches behind and to ensure that every child receives a healthy, balanced lunch. Since we eliminated the practice of "Negative Balance Snack", the District has noticed a significant increase in unpaid lunches.

Unfortunately, the District has realized that it is unable to continue this practice and will be

KENOSHA UNIFIED SCHOOL BOARD

KENOSHA UNIFIED SCHOOL BOARD
AUDIT/BUDGET/FINANCE MEETING
Educational Support Center – Room 110
October 8, 2013
MINUTES

A meeting of the Kenosha Unified Audit/Budget/Finance Committee chaired by Mrs. Taube was called to order at 6:17 P.M. with the following Committee members present: Mr. Bryan, Mr. Kent, Mr. Aceto, Mr. Coleman, Ms. Dawson, Mr. Holdorf, Ms. London, and Mrs. Taube. Dr. Hancock was also present. Mr. Nuzzo and Mrs. Marcich were excused.

Mrs. Taube welcomed the new student advisor, Kami London, to the Committee.

Approval of Minutes – September 10, 2013

Mr. Bryan moved to approve the minutes as contained in the agenda. Mr. Kent seconded the motion. Unanimously approved.

Information Items

Mr. Tarik Hamdan, Interim Chief Financial Officer, presented the Monthly Financial Statements and noted that the statements were still marked “preliminary” as the final budget will not be adopted until later in the month. There were no questions by Committee members.

Future Agenda Items

There were no future agenda items were noted.

Meeting adjourned at 6:20 P.M.

Stacy Schroeder Busby
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KENOSHA UNIFIED SCHOOL BOARD
JOINT AUDIT/BUDGET/FINANCE AND
PERSONNEL/POLICY MEETING
Educational Support Center – Room 110
October 8, 2013
MINUTES

A joint meeting of the Kenosha Unified Audit/Budget/Finance and Personnel/Policy Committees chaired by Mr. Bryan was called to order at 6:24 P.M. with the following Committee members present: Mr. Flood, Mrs. Snyder, Ms. Burns, Ms. Butler, Ms. Hamilton, Mr. Wamboldt, Mrs. Dahl, Mr. Kent, Mr. Aceto, Mr. Coleman, Mr. Dawson, Mr.

of bringing the policies forward was for review with the new Interim Chief Financial Officer and Committee

members to make sure everyone has a clear understanding of the policies and to see if any changes needed to be made.

School Board Policy/Rule 3113 – Fiscal Impact Statement

Ms. Stevens stressed the importance of Administration providing periodic review and updates of the annual operating, capital improvement, special projects, and grant budgets.

Mrs. Taube indicated that the use of the fiscal note template is very helpful when considering a recommendation and noted that the policy states that no recommendation shall be presented without it.

School Board Policy/Rule 3121 – Financial Accounting

Ms. Stevens noted that last sentence of Policy 3121 includes budget variances.

School Board Policy/Rule 3122 – Accounts Receivable/Uncollectible Accounts

Mrs. Taube requested information pertaining to student meal accounts, more specifically:

- Is there a policy/procedure in relation to collection of unpaid student meal accounts?
- At what amount are parents notified of delinquencies?
- How are parents notified of delinquent accounts?
- At what point do students get offered a substituted lunch?
- What is the status of uncollected lunch accounts?

Mr. Hamdan indicated that the student meal accounts are handled directly by the Food Service department; therefore, the information would have to be provided at a future meeting.

Mrs. Taube noted that the policy states that all accounts declared uncollectable shall be reported to the Board.

School Board Policy/Rule 3323 – Fund Balance

Mrs. Taube suggested that the last sentence of the policy be reworded so that it can be understood more easily.

Meeting adjourned at 7:21 P.M.

Stacy Schroeder Busby
School Board Secretary

Fund 10 General Fund

	Source	2014 Budget	2014 Actual	2014 Balance	2014 % Rec	2013 Budget	2013 Actual	2013 Balance	2013 % Rec	2013 Fiscal
	Fund Balance - Beginning	27,109,475	27,109,475			15,683,728	15,683,728			
200	Local revenues	77,724,093	1,019,277	76,704,816	1.31	77,667,217	994,469	76,672,747	1.28	77,070,376
300	Interdistrict revenues	350,000	0	350,000	0.00	300,000	0	300,000	0.00	351,557
500	Intermediate revenues	24,376	0	24,376	0.00	32,500	299	32,201	0.92	25,950
600	State aid	151,496,515	21,712,928	129,783,587	14.33	150,466,803	20,968,381	129,498,422	13.94	150,545,880
700	Federal aid	9,346,928	24,944	9,321,984	0.27	10,439,218	811	10,438,406	0.01	9,236,820
800	Debt proceeds	0	350	-350		0	0	0		0
900	Revenue adjustments	646,996	-42,050	689,045	-6.50	575,887	395,128	180,760	68.61	2,373,538
	Total Revenues	**239,588,908**	**22,715,449**	**216,873,459**	**9.48**	**239,481,625**	**22,359,089**	**217,122,536**	**9.34**	**239,604,121**

	Object	2014 Budget	2014 Actual	2014 Encumbered	2014 Balance	2014 % Used	2013 Budget	2013 Actual	2013 Encumbered	2013 Balance	2013 % Used	2013 Fiscal
100	Salaries	118,071,682	12,278,296	0	105,793,386	10.40	110,915,026	11,781,629		99,133,397	10.62	107,314,036
200	Benefits	54,040,379	3,605,201	1,000	50,434,178	6.67	59,763,460	4,360,657	3,501	55,399,303	7.30	57,761,038
300	Purchased Services	21,129,172	3,204,729	2,493,848	15,430,595	26.97	19,225,971	2,355,467	2,385,916	14,484,589	24.66	17,468,737
400	Supplies	11,311,343	3,158,779	1,099,581	7,052,982	37.65	9,821,192	1,741,874	1,136,543	6,942,776	29.31	8,105,801
500	Capital Outlay	2,263,529	464,327	304,289	1,494,913	33.96	2,500,522	290,619	411,331	1,798,572	28.07	2,529,750
600	Debt Services	506,588	170,826	17,000	318,762	37.08	450,093	117,176	0	332,917	26.03	636,843
700	Insurance	926,707	500,464		426,243	54.00	2,326,707	937,867	0	1,388,840	40.31	1,35.4648

Budget to Actual Comparison Report by Fund Groups

2013 - 2014 Fund Summary Budget

For the Period Ended 9/30/2013

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Fund 25 Head Start

	Source	2014 Budget	2014 Actual	2014 Balance	2014 % Rec	2013 Budget	2013 Actual	2013 Balance	2013 % Rec	2013 Fiscal
	Fund Balance - Beginning	0	0			0	0			
700	Federal aid	1,924,997	0	1,924,997	0.00	1,956,394	166,929	1,789,465	8.53	1,736,967
	Total Revenues	**1,924,997**	**0**	**1,924,997**	**0.00**	**1,956,394**	**166,929**	**1,789,465**	**8.53**	**1,736,967**

	Object	2014 Budget	2014 Actual	2014 Encumbered	2014 Balance	2014 % Used	2013 Budget	2013 Actual	2013 Encumbered	2013 Balance	2013 % Used	2013 Fiscal
100	Salaries	1,046,552	115,191		931,361	11.01	944,729	78,887		865,842	8.35	880,040
200	Benefits	641,308	40,950		600,358	6.39	605,818	32,607		573,211	5.38	610,889
300	Purchased Services	132,170	7,794	55,702	68,673	48.04	132,170	6,330	3,007	122,833	7.06	123,385
400	Supplies	103,485	25,141	1,995	76,349	26.22	94,529	13,530	16	80,983	14.33	80,170
500	Capital Outlay	0	0		0		177,667	41,000		136,667	23.08	41,000
900	Other objects	1,482	0		1,482	0.00	1,482	1,482	0	0	100.00	1,482
	Total Expenditures	**1,924,997**	**189,077**	**57,698**	**1,678,222**	**12.82**	**1,956,394**	**173,836**	**3,023**	**1,779,535**	**9.04**	**1,736,967**
	Net Revenue/Expenses	**0**	**-189,077**				**0**	**-6,907**				**0**
	Fund Balance - Ending	**0**	**-189,077**				**0**	**-6,907**				**0**

Fund 27 Special Education

		2014				2013				
	Source	**Budget**	**Actual**	**Balance**	**% Rec**	**Budget**	**Actual**	**Balance**	**% Rec**	**Fiscal**
	Fund Balance - Beginning	0	0			0	0			
100	Operating Transfers In	29,502,083	0	29,502,083	0.00	29,983,235	0	29,983,235	0.00	31,110,504
200	Local revenues	10,000	1,040	8,960	10.40	10,064	1,950	8,114	19.38	8,681
300										

Fund 30-39 Debt Services Fund

		2014				2013				
	Source	**Budget**	**Actual**	**Balance**	**% Rec**	**Budget**	**Actual**	**Balance**	**% Rec**	**Fiscal**
	Fund Balance - Beginning	950,971	950,971			24,177	24,177			
100	Operating Transfers In	500,000	0	500,000	0.00	1,156,895	0	1,156,895	0.00	1,156,895
200	Local revenues	16,159,147	804	16,158,343	0.00	15,626,548	1,700	15,624,848	0.01	15,635,768
800	Debt proceeds	6,616,812	6,616,812	0	100.00	0	0	0		0
900	Revenue adjustments	1,772,817	951,607	821,210	53.68	966,723	0	966,723	0.00	1,227,403
	Total Revenues	**25,048,776**	**7,569,222**	**17,479,554**	**30.22**	**17,750,166**	**1,700**	**17,748,466**	**0.01**	**18,020,066**

		2014				2013				

Fund 50 Food Service

	Source	2014 Budget	2014 Actual	2014 Balance	2014 % Rec	2013 Budget	2013 Actual	2013 Balance	2013 % Rec	2013 Fiscal
	Fund Balance - Beginning	1,646,432	1,646,432			560,079	560,079			
200	Local revenues	2,640,239	279,295	2,360,944	10.58	2,834,551	299,436	2,535,115	10.56	2,652,744
600	State aid	140,000	0	140,000	0.00	142,370	0	142,370	0.00	140,005
700	Federal aid	5,719,761	37,212	5,682,549	0.65	5,142,850	72,381	5,070,469	1.41	5,757,694
	Total Revenues	**8,500,000**	**316,507**	**8,183,493**	**3.72**	**8,119,771**	**371,817**	**7,747,954**	**4.58**	**8,550,443**

	Object	2014 Budget	2014 Actual	2014 Encumbered	2014 Balance	2014 % Used	2013 Budget	2013 Actual	2013 Encumbered	2013 Balance	2013 % Used	2013 Fiscal
100	Salaries	1,982,202	188,960		1,793,243	9.53	2,121,141	172,766		1,948,375	8.14	1,928,908
200	Benefits	668,345	51,681		616,665	7.73	1,193,987	54,715		1,139,273	4.58	704,882
300	Purchased Services	257,275	30,324	49,312	177,638	30.95	213,097	32,488	170,290	10,319	95.16	112,396
400	Supplies	5,363,177	434,427	3,523,560	1,405,190	73.80	4,369,552	414,429	3,325,545	629,578	85.59	4,607,228
500	Capital Outlay	104,000	398	8,668	94,934	8.72	151,264	1,054	946	149,264	1.32	18,089
900	Other objects	125,000	2,768		122,232	2.21	70,730	2,735		67,994	3.87	92,589
	Total Expenditures	**8,500,000**	**708,559**	**3,581,540**	**4,209,901**	**50.47**	**8,119,771**	**678,187**	**3,496,781**	**3,944,803**	**51.42**	**7,464,090**
	Net Revenue/Expenses	**0**	**-392,052**				**0**	**-306,370**				**1,086,353**
	Fund Balance - Ending	**1,646,432**	**1,254,381**				**560,079**	**253,709**				**1,646,432**

Fund 60 Student Activity Fund

	Source	2014 Budget	2014 Actual	2014 Balance	2014 % Rec	2013 Budget	2013 Actual	2013 Balance	2013 % Rec	2013 Fiscal
	Fund Balance - Beginning	0	0			0	0			
200	Local revenues	0	44	-44		0	0	0		0
	Total Revenues	**0**	**44**	**-44**		**0**	**0**	**0**		**0**

Object	2014 Budget	2014 Actual	2014 Encumbered	2014 Balance	2014 % Used	2013

Budget to Actual Comparison Report by Fund Groups

2013 - 2014 Fund Summary Budget

For the Period Ended 9/30/2013

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Fund 70-79 Trust Funds

	Source	2014 Budget	2014 Actual	2014 Balance	2014 % Rec	2013 Budget	2013 Actual	2013 Balance	2013 % Rec	2013 Fiscal
	Fund Balance - Beginning	8,790,735	8,790,735			8,351,997	8,351,997			
200	Local revenues	14,000	548	13,452	3.92	4,398,798	47	4,398,751	0.00	13,709
900	Revenue adjustments	9,986,000	0	9,986,000	0.00	0	0	0		8,574,740
	Total Revenues	**10,000,000**	**548**	**9,999,452**	**0.01**	**4,398,798**	**47**	**4,398,751**	**0.00**	**8,588,450**

	Object	2014 Budget	2014 Actual	2014 Encumbered	2014 Balance	2014 % Used	2013 Budget	2013 Actual	2013 Encumbered	2013 Balance	2013 % Used	2013 Fiscal
200	Benefits	0	612,141	2,952,306	-3,564,447		3,370,000	1,004,667		2,365,333	29.81	0
300	Purchased Services	0	0		0		310,000	1,110		308,890	0.36	14,914
400	Supplies	0	0		0		0	282		-282		0
900	Other objects	9,500,000	0		9,500,000	0.00	0	0		0		8,134,626
	Total Expenditures	**9,500,000**	**612,141**	**2,952,306**	**5,935,553**	**37.52**	**3,680,000**	**1,006,059**		**2,673,941**	**27.34**	**8,149,540**
	Net Revenue/Expenses	**500,000**	**-611,593**				**718,798**	**-1,006,012**				**438,910**
	Fund Balance - Ending	**9,290,735**	**8,179,142**				**9,070,795**	**7,345,985**				**8,790,735**

Fund 81 Recreation Services Program

	Source	2014 Budget	2014 Actual	2014 Balance	2014 % Rec	2013 Budget	2013 Actual	2013 Balance	2013 % Rec	2013 Fiscal
	Fund Balance - Beginning	232,729	232,729			241,277	241,277			
200	Local revenues	428,000	10,464	417,536	2.44	428,000	7,279	420,721	1.70	426,470
	Total Revenues	**428,000**	**10,464**	**417,536**	**2.44**	**428,000**	**7,279**	**420,721**	**1.70**	**426,470**

	Object	2014 Budget	2014 Actual	2014 Encumbered	2014 Balance	2014 % Used	2013 Budget	2013 Actual	2013 Encumbered	2013 Balance	2013 % Used	2013 Fiscal
100	Salaries	306,652	63,016		243,635	20.55	291,773	62,631		229,142	21.47	246,246
200	Benefits	141,205	13,385		127,820	9.48	141,719	13,202		128,517	9.32	135,991
300	Purchased Services	45,400	4,782	11,282	29,335	35.38	45,400	8,577	9,587	27,236	40.01	36,895
400	Supplies	24,793	1,799	272	22,723	8.35	15,300	1,209	1,180	12,911	15.61	9,388
500	Capital Outlay	7,000	0		7,000	0.00	7,000	0	6,000	1,000	85.71	3,870
900	Other objects	4,000	417		3,583	10.43	4,000	390	0	3,610	9.75	2,628
	Total Expenditures	**529,050**	**83,400**	**11,554**	**434,096**	**17.95**	**505,192**	**86,009**	**16,767**	**402,416**	**20.34**	**435,018**
	Net Revenue/Expenses	**-101,050**	**-72,935**				**-77,192**	**-78,730**				**-8,548**
	Fund Balance - Ending	**131,679**	**159,794**				**164,085**					

Fund 82 Athletic Venues

	Source	2014 Budget	2014 Actual	2014 Balance	2014 % Rec	2013 Budget	2013 Actual	2013 Balance	2013 % Rec	2013 Fiscal
	Fund Balance - Beginning	4,117	4,117			7,999	7,999			
200	Local revenues	29,125	12,245	16,880	42.04	29,125	20,307	8,818	69.72	32,452
	Total Revenues	**29,125**	**12,245**	**16,880**	**42.04**	**29,125**	**20,307**	**8,818**	**69.72**	**32,452**

	Object	2014 Budget	2014 Actual	2014 Encumbered	2014 Balance	2014 % Used	2013 Budget	2013 Actual	2013 Encumbered	2013 Balance	2013 % Used	2013 Fiscal
100	Salaries	10,000	632		9,368	6.32	10,000	1,525		8,475	15.25	15,326
200	Benefits	0	97		-97		0	223		-223		2,384
300	Purchased Services	10,000	386		9,614	3.86	10,000	949		9,051	9.49	18,624
400	Supplies	380	0		380	0.00	2,148	0		2,148	0.00	0
	Total Expenditures	**20,380**	**1,115**									

Budget to Actual Comparison Report by Fund Groups

2013 - 2014 Fund Summary Budget

For the Period Ended 9/30/2013

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Fund 83 Community Services Program

	Source	2014 Budget	2014 Actual	2014 Balance	2014 % Rec	2013 Budget	2013 Actual	2013 Balance	2013 % Rec	2013 Fiscal
	Fund Balance - Beginning	1,249,488	1,249,488			-6,293	-6,293			
200	Local revenues	1,130,000	0	1,130,000	0.00	1,680,267	0	1,680,267	0.00	1,685,342
900	Revenue adjustments	0	30	-30		0	0	0		230
	Total Revenues	**1,130,000**	**30**	**1,129,970**	**0.00**	**1,680,267**	**0**	**1,680,267**	**0.00**	**1,685,572**

	Object	2014 Budget	2014 Actual	2014 Encumbered	2014 Balance	2014 % Used	2013 Budget	2013 Actual	2013 Encumbered	2013 Balance	2013 % Used	2013 Fiscal
100	Salaries	251,703	74,575		177,129	29.63	96,372	57,225		39,146	59.38	99,519
200	Benefits	68,279	18,538		49,741	27.15	20,101	16,976		3,125	84.45	21,718
300	Purchased Services	286,369	9,588	16,907	259,874	9.25	284,291	6,976	21,359	255,956	9.97	281,998
400	Supplies	17,770	8,458	7,548	1,764	90.07	21,768	1,502	6,843	13,422	38.34	25,789
500	Capital Outlay	397,173	0		397,173	0.00	742,019	0		742,019	0.00	0
900	Other objects	0	0		0		602	0		602	0.00	767
	Total Expenditures	**1,021,295**	**111,159**	**24,455**	**885,681**	**13.28**	**1,165,152**	**82,679**	**28,203**	**1,054,270**	**9.52**	**429,791**
	Net Revenue/Expenses	**108,705**	**-111,129**				**515,115**	**-82,679**				**1,255,782**
	Fund Balance - Ending	**1,358,194**	**1,138,360**				**508,822**	**-88,972**				**1,249,488**

Fund 85 CLC After School Program

	Source	2014 Budget	2014 Actual	2014 Balance	2014 % Rec	2013 Budget	2013 Actual	2013 Balance	2013 % Rec	Fiscal
	Fund Balance - Beginning	78,344	78,344			34,756	34,756			
200	Local revenues	0								

All Funds

		2014				2013				
	Source	**Budget**	**Actual**	**Balance**	**% Rec**	**Budget**	**Actual**	**Balance**	**% Rec**	**Fiscal**
	Fund Balance - Beginning	40,062,293	40,062,293			25,239,116	25,239,116			
100	Operating Transfers In	30,002,083	0	30,002,083	0.00	31,289,473	0	31,289,473	0.00	32,416,742
200	Local revenues	98,146,604	1,328,481	96,818,123	1.35	102,674,570	1,330,703	101,343,866	1.30	97,581,006
300	Interdistrict revenues	370,000	0	370,000	0.00	320,000	0	320,000	0.00	351,557
500	Intermediate revenues	24,376	315	24,061						

24,061

351,557

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KENOSHA UNIFIED SCHOOL BOARD
CURRICULUM/PROGRAM MEETING
Educational Support Center – Room 110
October 8, 2013
MINUTES

A meeting of the Kenosha Unified Curriculum/Program Committee chaired by Mr. Flood was called to order at 7:35 P.M. with the following Committee members present: Mrs. Taube, Mrs. Coleman, Mrs. Daghfal, Mrs. Karabetsos, Ms. Kenefick, Mrs. Santoro, Mrs. Renish-Ratelis, Ms. Galli, and Mr. Flood. Dr. Hancock was also present.

KENOSHA UNIFIED SCHOOL DISTRICT
Kenosha, Wisconsin

November 12, 2013
Curriculum/Program Standing Committee

Request to implement the Youth Risk Behavior Survey
Grades 7 and 8

Background

In 1999, 2002, 2005 and 2009 the District implemented the Search Institute Profile of Student Life: Attitudes and Behavior survey in grades 7 and 8. Community and District programs used the survey results in many ways; to revise programs in order to address problems students face, to assess strategies for positive youth development, to set program priorities, to affirm effective programs already in place, write for funding, and to share with other youth-serving organizations in order to improve programs and services to our families and young people. Individual school reports provided important data, which assists in further developing programs.

A District partnership in the planning, implementation and funding for the survey was secured with the Concerned Citizens Coalition and Kenosha County Department of Human Services. The cost of the individual student survey forms ($2.00) and individual school reports ($500) were funded through the Drug Free Communities Support Grant awarded to the Concerned Citizens Coalition which serves as the county-wide alcohol and drug prevention alliance. The Coalition contracted with the Kenosha County Department of Human Services for the fiscal management of the grant. This grant has since been completed and no additional funds have been secured to continue with the Search Institute Survey.

The school district has not collected 7th and 8th grade data relating to safety, alcohol and other drug use, health issues and social support since 2009. Eighth grade students who participated in the 2009 survey graduated this year from high school and seventh grade students will participate next year. The information, while valuable, is outdated.

The District has been conducting the Youth Risk Behavior Survey in grades 9 and 11 through the Wisconsin Safe and Supportive School Project. This four year project, from October 1, 2010 to September 30, 2014, was awarded to the District along with 18 other school districts that were selected due to numbers and/or rates of disruptive drugs and violence related incidents.

Request

The District's Community School Relations Program requests approval to implement a random sample sizing of the Wisconsin Youth Risk Behavior Survey in grades 7th and 8th. This online anonymous survey would be conducted in three middle schools. The survey would cover

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Kenosha Unified School District
Kenosha, Wisconsin

November 12, 2013
Curriculum/Program Standing Committee

UPDATE ON THE NEXT GENERATION SCIENCE STANDARDS

Background

The Next Generation Science Standards (NGSS) are a new set of standards developed to

	NEXT GENERATION SCIENCE STANDARDS	COMMON CORE STATE STANDARDS
Initiated, Researched and Supported by:	**x** Carnegie Foundation **x** National Research Council x National Science Teachers Association x American Association for the Advancement of Science	x Council of Chief State School Officers x National Governors Association
Writing of Standards Managed by:	Achieve	Achieve

7. Engaging in argument from evidence
8. Obtaining, evaluating, and communicating information

DIMENSION 2: CROSS CUTTING CONCEPTS

1. Patterns
2. Cause and effect: Mechanism and explanation
3. Scale, proportion, and quantity
4. Systems and system models
5. Energy and matter: Flows, cycles, and conservation
6. Structure and function
7. Stability and change

DIMENSION 3: DISCIPLINARY CORE IDEAS

Physical Sciences

x PS1: Matter and its interactions
x PS2: Motion and stability: Forces and interactions
x PS3: Energy
x PS4: Waves and their applications in technologies for information transfer
P401hneences

integration. The Next Generation Science Standards are aligned with the College Board's *Standards for College Success* and the ACT *Standards for College and Career Readiness.* They are superior to the current Wisconsin Model Academic Standards for Science.

Next Steps

The Wisconsin Science Education Leaders Association and the Science Education Consultant for the Wisconsin Department of Public Instruction are encouraging districts to learn as much as they can about the Next Generation Science Standards in anticipation of their adoption by July of 2014. With this in mind, copies of *A Framework for K-12 Science Education: Practices, Crosscutting Concepts, and Core Ideas* have been provided to Kenosha Unified School District building leadership teams and teacher leaders. Copies of the *Next Generation Science Standards: For States, By States* will also be distributed. Both publications are also available for free download at http://www.nextgenscience.org/. This link is available to teachers on the science My Big Campus pages and on the science page of the district web site.

Implementation of the Next Generation Science Standards could provide Kenosha Unified School District science teachers with a unique transformational and collaborative opportunity. One of the most positive outcomes of common standards from state to state is the vast amount of high quality curriculum and instructional strategy development that occurs when educators and students across the nation are all working toward the same standards. As the Next Generation Science Standards are adopted by states, we will see a collaborative phenomenon similar to what we are now seeing with the Common Core State Standards. With the high level of professional networking possible (due to our technology resources) teachers can and do collaborate with their colleagues from across the district and from all over the United States.

With careful planning and thoughtful implementation, The Next Generation Science Standards could Jhtoong

TEACHING AND LEARNING

NEXT GENERATION SCIENCE STANDARDS IMPLEMENTATION TIMELINE

APPENDIX A

Key Outcomes

1. Instructional Practices: Advance science instruction and learning to maximize college and career readiness for all students.

2. Curriculum: Revise the science curriculum to reflect the expectations of the Next Generation Science Standards and the state standards for literacy in all subjects.

3. Resources and Instructional Materials: Identify, secure, and implement instructional materials to support the Next Generation Science Standards based curriculum.

August 13, 2013

x Curriculum/Program Standing Committee Update
- Update on Next Generation Science Standards
- Shared the intention to create a District Science Committee

November 12, 2013

x Curriculum/Program Standing Committee Update
- Update on status op1 Tf ials

Phase 1 2013-2014	Phase 2 2014-2015	Phase 3 2015-2016	Phase 4 2016-2017	Phase 5 2017-2018
Awareness and Understanding Among all Stakeholders (5 goals) Understand the conceptual shifts of the Next Generation Science Standards Understand the structure and progressions of the Next Generation Science Standards Understand college and career readiness Understand the relationship between the Next Generation Science Standards, the State Standards for Literacy in all Subjects, the Smarter Balanced Assessments, and the ACT suite of assessments Compare current preK-12 science curriculum and instructional practices to the Next Generation Science Standards	Science Curriculum Program Review and Re-Design (3 goals)			

Phase 1 2013-2014	Phase 2 2014-2015	Phase 3 2015-2016	Phase 4 2016-2017	Phase 5 2017-2018
Connections to 2013-14 District Professional Learning Objectives* Teachers will collaborate with colleagues. Teachers will view their instruction through the shifts of the State Standards for Literacy in all Subjects and the Next Generation Science Standards.	Connections to 2014-15 District Professional Learning Objectives* Teachers will use the Next Generation Science Standards and the Standards for Literacy in all Subjects to plan for and implement recommended strategies for using informational text and acquiring academic vocabulary. Teachers will routinely			

REFERENCES

http://www.nextgenscience.org/next-generation-science-standards
http://www.cesa2.org/programs/wiNext Generation Science Standards/
http://www.ksde.org/Default.aspx?tabid=5675
http://www.achieve.org/publications/Next Generation Science Standards-adoption-and-implementation-workbook
http://cal.dpi.wi.gov/cal_science

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Kenosha Unified School District
Kenosha, Wisconsin

November 12, 2013
Curriculum/Program Standing Committee

SUMMER SCHOOL UPDATE

Historical Background
2009-2013

Summer School 2009

The district used a Regional Site Partner-School Plan at the elementary level. An additional elementary site was added with the opening of Brass Community School. Elementary enrichment programs were limited to Nash Elementary School, Edward Bain School of Language and Art, and Frank Elementary School due to budget constraints.

Middle schools continued at their own buildings with the implementation of the Forward Progress program. This program moved fifth grade students to their middle school building to help ease the transition to middle school.

Programs for elementary and middle school students grades 3 through 8 mandated students attend Summer School in reading and math if their scale scores, using the Wisconsin Knowledge and Concepts Examination-Criterion Reference Test (WKCE—CRT) placed them in the minimal and basic proficiency score range. Students in grades 1 and 2 were not tested, but

The math curriculum was built for the seventh and eighth grade middle school math students based on the curriculum used during the school year, Holt Mathematics.

High school programs were offered at Bradford High School, Indian Trail Academy, and Tremper High School. Students entering grade 9 took part in a program at the high school buildings called Early Start. Instruction for these students focused on language arts skills. High school students had the opportunity to make up one-half to one full class credit. They could also obtain credit in physical education and health.

Accelerated Independent Study (AIS) was offered in all subject areas for students who were credit deficient. AIS students could make up multiple credits. The course offerings through eSchool were expanded.

The Life, Learning, and Leisure Program is designed for students with significant developmental needs. Students whose Individual Education Plans (IEP) indicated Extended School Year (ESY) services, enrolled in Life, Learning, and Leisure. Students participated in activities that focused on the skills that related to each student's Individual Education Plan. Students were bussed to the school sites.

The Summer School music program provided instructional opportunities for students beginning at the third grade level with string instruments and at the fourth grade level with wind and percussion instruments. At the middle and high school levels, students advanced their individual and group performance skills.

The theater arts summer program, Kenosha Youth Performing Arts Company (KYPAC), was available for students from kindergarten through twelfth grade.

The Recreation Department Summer Activities for Children held an instructional program for students. Swimming, soccer, basketball, tennis and baseball/softball were offered. Certified teaching staff developed lessons and provided instruction based on physical education standards.

The 21st Century Community Learning Center (CLC) summer programs were located at Brass Community School, Edward Bain School of Language and Art, and Frank Elementary School. Enrollment was offered to Summer School students as well as others in nearby neighborhoods.

In collaboration between Kenosha Unified School District, the Boys and Girls Club, and Kenosha County Division of Children and Family Services, the Employability Skills program provided children at risk with opportunities which link academic and occupational standards to

Before Summer School began, a two-hour staff development was conducted to inservice new teachers on the current Summer School reading program.

The budget for the 2009 Summer School program was $1,036,737.80.

Summer School 2010

The schedule for the elementary and middle school math and reading programs was changed to a 2-hour, 24-day block schedule from a 4-hour, 12-day block schedule. Elementary and middle school Summer School was conducted five days a week for five weeks, rather than four days a week for six weeks.

The Assistant Superintendent of Teaching and Learning, teacher consultants, and elementary principals determined that the existing Summer School curriculum was not meeting the needs of Summer School program students. The teacher consultants explored various programs that would focus on the most essential benchmarks identified as areas of need for students and developed a lesson framework for teachers that could be used for instruction. In elementary school, Moving with Math—Extensions and Summer Success: Reading were selected because each aligned with and extended the same skills and concepts learned during the regular school year. The middle school math curriculum did not change and the middle school reading curriculum was realigned to the reading curriculum to better address the needs of all students. In addition, Read 180 and System 44 were used at Washington Middle School.

The 21st Century Community Learning Center summer program also provided support for students in grades K-8 at Coleman Chapel, where two certified teachers worked with students directly on math, reading, and study skills.

In previous years it was determined that the Summer School credit recovery programs for students that failed at least one of the four core academic class had not been effective. The secondary teacher consultants in language arts, math, science, and social studies worked with high school teachers in their content areas to develop a framework for the Summer School credit recovery program.

x Moving with Math—Extensions
x Summer Success: Reading
x Journeys
x Everyday Math
x Fraction Nation
x FASTT Math
x Accelerated Reader
x myOn
x KUSD online resources for students

See APPENDIX B for summary of site programs

Middle School Program

Problem-based Units:

x Bullying Prevention
x Healthy Living
x Financial Literacy

See APPENDIX B for summary of site programs

High School Program

At the high school level, students had the opportunity to recover credits. Credit Recovery and Accelerated Independent Study (AIS) credits could be obtained at Bradford High School, Indian Trail High School and Academy, Reuther Central High School, and Tremper High School. Bradford High School, Indian Trail High School and Academy, Kenosha eSchool and Tremper High School offered physical education and health for credit. Additionally, Early Start Math and English Language Arts was available to incoming ninth graders.

Early Start Math and English Language Arts

The Early Start classes provided students with the opportunity to improve their skills in algebra, geometry, non-fiction reading, writing, and study techniques. Students who successfully completed both courses received a 0.5 elective credit.

These classes were open to all students, but highly encouraged for students who met the identification criteria. This year data triangulation was used to identify students. Students meeting two or more of the identification criteria were recommended for Summer School.

Identification Criteria:

x Scoring minimal or basic on Wisconsin Knowledge and Concepts Examination Criterion
x Reference Test (WKCE-CRT)
x Scoring below the 40th percentile on Measure of Academic Progress (MAP)
x D or F on report card in math or English

High School Credit Recovery

The credit recovery program used district developed curriculum and Compass Learning. Once students successfully completed the course of study, they were awarded credit for the failed course. Credits for recovery were available in English language arts, math, science and social studies.

Employability Skills Programs

In collaboration between KUSD, the Boys and Girls Club, and Kenosha County Division of Children and Family Services, the Employability Skills program provided children at risk with opportunities which link academic and occupational standards to workplace skills and

Summer School 2013 Budget

The total amount budgeted for Summer School was $1,241,336. This was an increase of $183,000 over the 2012 budget of $1,058,336. A budget assumption was created for this increase. The decentralized Summer School budget gave sites and departments control of their own budgets. The budget amount was based on each school's Summer School attendance for the previous years. It was up to each site administrator to determine how much to allocate for salaries and benefits for both certified and noncertified staff, supplies, and purchased services.

See APPENDIX D for additional budget information.

The following sections are included in the Appendices:

APPENDIX A – Summer School Enrollments by Site

- x 2012 and 2013 enrollment at elementary regional sites
- x 2012 and 2013 enrollment at middle schools
- x 2012 and 2013 enrollment at high schools
- x 2012 and 2013 enrollment in summer fine arts
- x 2012 and 2013 enrollment in Recreation Department Summer Activities for Children

APPENDIX B – Program Highlights

- x Elementary program highlights
- x Middle school program highlights
- x High School program highlights

APPENDIX C – Comparison of 2012-2013 Summer School Staffing

- x Teachers
- x Educational Support Personnel
- x Interpreters
- x Non-certified fine arts
- x Non-certified recreation
- x Substitutes
- x Sumer School department

APPENDIX D – 2013 Summer School Budget

- x Individual schools
- x Athletics (Department Summer Activities for Children)
- x Teaching and Learning x rtif fine 3.75ng
  x

APPENDIX A

FINE ARTS		
	2012 Student Enrollment	**2013 Student Enrollment**
Band	484	426
Orchestra	546	489
Theater	207	204
STUDENT TOTALS	**1237**	**1119**
Based on instructor attendance sheets, unduplicated count		

RECREATION DEPARTMENT SUMMER ACTIVITIES FOR CHILDREN		
	2012 Student Enrollment	**2013 Student Enrollment**
Swimming	1119	1117
Baseball/softball	218	182
Basketball	238	199
Tennis	342	289
Soccer	231	192
STUDENT TOTALS	**2148**	**1979**
Based on instructor attendance sheets, unduplicated count		

APPENDIX B
Program Highlights

Elementary Program Highlights

SITE	PROGRAM HIGHLIGHTS
Brass	x Getting Ready For Kindergarten x Getting Ready for First Grade x Integrated math and reading grades 2-5 x School wide theme: Community and Working Together
Bose	x Getting Ready for Kindergarten x Getting Ready for First Grade x Reading grades 2-5 x Math grades 2-5
Curtis Strange	x Getting Ready for Kindergarten x Getting Ready for First Grade x Math grades 2-5 x Reading grades 2-5 x Math Camp x School wide

Washington	x Reading x Math

High School Program Highlights

APPENDIX C
Comparison of 2012-2013 Summer School Staffing

APPENDIX D
2013 Summer School Budget