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Standing Committee Meetings
January 12, 2016
Educational Support Center

I. **AUDIT/BUDGET/FINANCE - 5:30 P.M.**

A. Approval of Minutes - December 1, 2015 Audit/Budget/Finance 3

B. Information Items

1. Charter Funding Report 4
2. Monthly Financial Statements 5

C. Future Agenda Items

1. Monthly Financial Statements - February

D. Adjournment

II. **CURRICULUM/PROGRAM- 6:00 P.M. OR IMMEDIATELY FOLLOWING CONCLUSION OF PRECEDING MEETING**

A. Approval of Minutes - December 1, 2015 Curriculum/Program 20

B. Four-Year Graduation Rate - Cohort Analysis 22
(School Year 2014-15 Graduation Class of 2015)

C. Future Agenda Items

1. New Course Proposals - February/March

D. Adjournment

PLEASE NOTE: The January 2016 Planning/Facilities/Equipment and Personnel/Policy Committee meetings have been canceled

There may be a quorum of the board present at these Standing Committee meetings; however, under no circumstances will a board meeting be convened nor board action taken as part of the committee process. The three board members who have been appointed to each committee and the community advisors are the only voting members of the Standing Committees.

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KENOSHA UNIFIED SCHOOL BOARD
AUDIT/BUDGET/FINANCE MEETING
Educational Support Center ±Room 110
December 1, 2015
MINUTES

A meeting of the Kenosha Unified Audit/Budget/Finance Committee chaired by Mr. Wade was called to order at 5:30 P.M. with the following committee members present: Mr. Flood, Mr. Falkofske, Mr. Kent, Mr. Aceto, Mr. Holdorf, Mr. Leipski, Mr. Lawler, and Mr. Wade. Dr. Savaglio-Jarvis was also present. Mr. Battle arrived later. Mrs. Dawson was excused.

Approval of Minutes ±November 10, 2015 Audit/Budget/Finance

Mr. Falkofske moved to approve the minutes as contained in the agenda. Mr. Kent seconded the motion. Unanimously approved.

Mr. Battle arrived at 5:33 P.M.

2015-2016 Budget Book

Mr. Tarik Hamdan, Chief Financial Officer, presented the 2015-2016 Budget Book. He indicated that the budget book, which summarizes the key facts and variables used in the development of the budget, is composed annually for informational 3t-53(th)-5(e)-3( )] TJ ET BT 1

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Kenosha Unified School District
Kenosha, Wisconsin

January 12, 2016
Audit/Budget/Finance Standing Committee

Monthly Financial Statement Highlights (As of 1 1/30/2015)

As requested by committee members, the KUSD Finance Department is providing a brief cover report with notable highlights to accompany the standard monthly financial statements.

Revenues:

- x General State Aid (Equalization Aid

Kenosha Unified School District No 1

Budget to Actual Comparison Report by Fund Groups

2015 - 2016 Fund Summary Budget

For the Period Ended 11/30/2015

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Fund 10 General Fund

		2016					2015					
	Source	Budget	Actual		Balance	% Rec	Budget	Actual		Balance	% Rec	Fiscal
	Fund Balance - Beginning	42,222,192	42,222,192				36,805,631	36,805,631				
200	Local revenues	73,100,767	72,246,340		854,427	98.83	75,148,855	74,042,730		1,106,125	98.53	75,074,875
300	Interdistrict revenues	400,000	0		400,000	0.00	350,000	0		350,000	0.00	487,120
500												
800	Debt proceeds	0	54,686		-54,686		0	503		-503		185,463
900	Revenue adjustments	470,514	358,254		112,260	76.14	490,375	269,281		221,094	54.91	683,748
	Total Revenues	244,913,412	95,130,297		149,783,115	38.84	246,509,950	96,329,610		150,180,340	39.08	245,229,596

		2016					2015					
	Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100	Salaries	117,436,213	39,403,284		78,032,929	33.55	119,846,997	40,536,328		79,310,669	33.82	116,659,708
200	Benefits	59,635,399	17,561,789	2,941	42,070,670	29.45	57,897,804	16,803,355	2,077	41,092,371	29.03	56,583,847
300	Purchased Services	19,425,478	6,572,952	1,042,345	11,810,181	39.20	21,863,491	7,413,503	1,754,360	12,695,629	41.93	21,273,428
400	Supplies	10,036,713	4,068,294	1,141,932	4,826,487	51.91	11,039,404	5,667,070	791,966	4,580,369	58.51	10,471,201
500	Capital Outlay	1,715,603	764,571	64,165	886,867	48.31	2,274,185	969,751	101,421	1,203,013	47.10	1,896,499
600	Debt Services	265,115	63,608		201,507	23.99	326,676	99,727		226,949	30.53	197,742
700	Insurance	718,434	643,814		74,620	89.61	736,164	486,197	50	249,917	66.05	576,337
800	Operating Transfers Out	33,149,387	4,710,044		28,439,343	14.21	33,065,188	3,464,662		29,600,526	10.48	31,645,286
900	Other objects	2,983,706	133,580	11,288	2,838,838	4.86	679,052	122,263	11,558	545,231	19.71	508,899
	Total Expenditures	245,366,048	73,921,937	2,262,670	169,181,441	31.05	247,728,961	75,562,855	2,661,432	169,504,674	31.58	239,812,946
	Net Revenue /Expenses	-452,636	21,208,360				-1,219,012	20,766,754				5,416,650
	Fund Balance - Ending	41,769,557	63,430,552				35,586,620	57,572,386				42,222,282

Fund 25 Head Start

		2016				2015				
	Source	Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal
	Fund Balance - Beginning	0	0			0	0			
700	Federal aid	1,987,371	409,926	1,577,445	20.63	1,989,486	458,397	1,531,089	23.04	1,934,953
	Total Revenues	1,987,371								

Fund 27 Special Education

	Source	2016 Budget	2016 Actual	2016 Balance	2016 % Rec	2015 Budget	2015 Actual	2015 Balance	2015 % Rec	2015 Fiscal
	Fund Balance - Beginning	0	0			0	0			
100	Operating Transfers In	32,649,387	4,710,044	27,939,343	14.43	32,565,188	2,964,662	29,600,526	9.10	31,132,806
200	Local revenues	9,000	3,120	5,880	34.67	8,000	2,704	5,296	33.80	9,438
600	State aid	10,683,620	1,594,041	9,089,579	14.92	10,791,667	1,564,090	9,227,577	14.49	10,829,724
700	Federal aid	5,398,823	832,863	4,565,960	15.43	8,595,101	754,137	7,840,964	8.77	3,971,966
	Total Revenues	48,740,830	7,140,068	41,600,762	14.65	51,959,956	5,285,594	46,674,363	10.17	45,943,934

	Object	2016 Budget	2016 Actual	2016 Encumbered	2016 Balance	2016 % Used	2015 Budget	2015 Actual	2015 Encumbered	2015 Balance	2015 % Used	2015 Fiscal
100	Salaries	28,024,739	8,723,052	33	19,301,654	31.13	28,736,444	8,960,523		19,775,921	31.18	27,145,934
200	Benefits	16,171,599	4,593,948		11,577,651	28.41	15,963,373	4,347,224		11,616,149	27.23	15,203,429
300	Purchased Services	3,514,888	1,087,900	706,422	1,720,565	51.05	4,726,963	1,331,667	531,018	2,864,279	39.41	3,254,505
400	Supplies	1,001,905	111,237	53,093	837,575	16.40	1,941,438	104,043	32,556	1,804,839	7.04	313,271
500	Capital Outlay	0	1,874		-1,874		11,739	11,422	5,085	-4,768	140.61	22,302
900	Other objects	27,701	2,175	0	25,526	7.85	580,000	3,111	240	576,649	0.58	4,582

Kenosha Unified School District No 1

Budget to Actual Comparison Report by Fund Groups

2015 - 2016 Fund Summary Budget

For the Period Ended 11/30/2015

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Fund 30-39 Debt Services Fund

		2016				2015				
	Source	Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal
	Fund Balance - Beginning	2,240,383	2,240,383			3,278,974	3,278,974			
100	Operating Transfers In	850,000	0	850,000	0.00	500,000	500,000	0	100.00	500,000
200	Local revenues	16,825,595	16,825,059	536	100.00	15,021,203	15,019,773	1,430	99.99	15,022,587
800	Debt proceeds	15,589,240	15,589,246	-6	100.00	0	0	0		0
900	Revenue adjustments	1,024,221	259,560	764,661	25.34	1,044,705	261,007	783,699	24.98	1,056,395
	Total Revenues	34,289,056	32,673,865	1,615,191	95.29	16,565,909	15,780,780	785,129	95.26	16,578,982

		2016					2015					
	Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
600	Debt Services	32,802,755	17,209,430		15,593,326	52.46	17,617,572	2,422,574		15,194,999	13.75	17,617,572
800	Operating Transfers Out	350,000	0		350,000	0.00	0	0		0		0
	Total Expenditures	33,152,755	17,209,430		15,943,326	51.91	17,617,572	2,422,574		15,194,999	13.75	17,617,572
	Net Revenue /Expenses	1,136,301	15,464,436				-1,051,664	13,358,206				-1,038,591
	Fund Balance - Ending	3,376,684	17,704,819				2,227,310	16,637,180				2,240,383

Fund 40-49 Capital Project Fund

	Source	3 T*106 Budget	2016 Actual	Balance	% Rec	2015 Budget	2015 Actual	Balance	% Rec	Fiscal
	Fund Balance - Beginning	3,464,984	3,464,984			13,490,260	13,490,260			
200	Local revenues	17,700	24,114	-6,414	136.24	10,000	13,207	-3,207	132.07	25,572
800	Debt proceeds	16,700,000	16,700,000	0	100.00	0	0	0		0
900	Revenue adjustments	0	2,971	-2,971		0	0	0		98,625
	Total Revenues	16,717,700	16,71 n 75							

Fund 50 Food Service

Source	2016 Budget	2016 Actual	2016 Balance	2016 % Rec	2015 Budget	2015 Actual	2015 Balance	2015 % Rec	2015 Fiscal

Fund 60 Student Activity Fund

		2016					2015					
	Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
300	Purchased Services	0	0		0		0	0		0		0
400	Supplies	0	-240,821	16,970	223,851		0	-283,034	24,139	258,895		0
900	Other objects	0	0		0		0	0		0		0
	Total Expenditures	0	-240,821	16,970	223,851		0	-283,034	24,139	258,895		0

Net Revenue E3 0 RG 0.5:8

Fund 70-79 Trust Funds

	Source	2016 Budget	2016 Actual	2016 Balance	2016 % Rec	2015 Budget	2015 Actual	2015 Balance	2015 % Rec	Fiscal
	Fund Balance - Beginning	14,666,383	14,666,383			11,691,967	11,691,967			
200	Local revenues	19,000	10,326	8,674	54.35	18,000				

Fund 81 Recreation Services Program

	Source	2016 Budget	2016 Actual	2016 Balance	2016 % Rec	2015 Budget	2015 Actual	2015 Balance	2015 % Rec	2015 Fiscal
	Fund Balance - Beginning	52,711	52,711			186,560	186,560			
200	Local revenues	550,000	514,634	35,366	93.57	420,000	387,292	32,708	92.21	418,279
	Total Revenues	550,000	514,634	35,366	93.57	420,000	387,292	32,708	92.21	418,279

	Object	2016 Budget	2016 Actual	2016 Encumbered	2016 Balance	2016 % Used	2015 Budget	2015 Actual	2015 Encumbered	2015 Balance	2015 % Used	2015 Fiscal
100	Salaries	312,039	121,936		190,104	39.08	312,039	125,291		186,749	40.15	293,869
200	Benefits	146,216	48,756		97,461	33.34	151,828	51,077		100,751	33.64	154,032
300	Purchased Services	53,200	10,823	7,566	34,810	34.57	51,360	12,406	7,346	31,608	38.46	55,224
400	Supplies	23,839	1,709	289	21,842	8.38	23,839	1,296	0	22,543	5.44	6,289
500	Capital Outlay	0	673	0	-673		1,840	0		1,840	0.00	40,862
900	Other objects	4,000	440	0	3,560	11.00	4,000	614	0	3,386	15.36	1,853
	Total Expenditures	539,295	184,336	7,855	347,104	35.64	544,907	190,684	7,346	346,877	36.34	552,129

Net Revenue /Expenses

Fund Balance - Ending

Fund 82 Athletic Venues

	Source	2016 Budget	2016 Actual	2016 Balance	2016 % Rec	2015 Budget	2015 Actual	2015 Balance	2015 % Rec	2015 Fiscal
	Fund Balance - Beginning	0	0			5,059	5,059			
200	Local revenues	0	19,818	-19,818		29,125	19,169	9,956	65.82	28,378
	Total Revenues	0	19,818	-19,818		29,125	19,169	9,956	65.82	28,378

	Object	2016 Budget	2016 Actual	2016 Encumbered	2016 Balance	2016 % Used	2015 Budget	2015 Actual	2015 Encumbered	2015 Balance	2015 % Used	2015 Fiscal
100	Salaries	0	11,382		-11,382		10,000	8,593		1,407	85.93	11,628
200	Benefits	0	1,408		-1,408		0	477		-477		661
300	Purchased Services	0	2,906		-2,906		10,000	5,340		4,660	53.40	10,652
400	Supplies	0	0		0							

Fund 83 Community Services Program

	Source	2016 Budget	2016 Actual	2016 Balance	2016 % Rec	2015 Budget	2015 Actual	2015 Balance	2015 % Rec	2015 Fiscal
	Fund Balance - Beginning	2,275,477	2,275,477			1,768,941	1,768,941			
200	Local revenues	1,000,000	1,000,000	0	100.00	1,130,000	1,130,000	0	100.00	1,130,000
	Total Revenues	1,000,000	1,000,000	0	100.00	1,130,000	1,130,000	0	100.00	1,130,000

	Object	2016 Budget	2016 Actual	2016 Encumbered	2016 Balance	2016 % Used	2015 Budget	2015 Actual	2015 Encumbered	2015 Balance	2015 % Used	2015 Fiscal
100	Salaries	233,347	83,896		149,451	35.95	241,143	87,654		153,489	36.35	231,487
200	Benefits											

All Funds

	Source	2016 Budget	2016 Actual	2016 Balance	2016 % Rec	2015 Budget	2015 Actual	2015 Balance	2015 % Rec	Fiscal
	Fund Balance - Beginning	67,552,563	67,552,563			70,063,729	70,063,729			
100	Operating Transfers In	33,499,387	4,710,044	28,789,343	14.06	33,065,188	3,464,662	29,600,526	10.48	31,645,286
200	Local revenues	94,171,360	91,336,369	2,834,991	96.99	94,433,147	91,322,129	3,111,019	96.71	93,672,227
300	Interdistrict revenues	400,000	0	400,000	0.00	350,000	0	350,000	0.00	487,120
500	Intermediate revenues	12,250	12,250	0	100.00	35,383	478	34,905	1.35	21,828
600	State aid	170,378,582	23,831,615	146,546,967	13.99	168,535,648	23,232,537	145,303,111	13.78	168,593,333
700	Federal aid	24,495,660	2,865,087	21,630,573	11.70	29,197,326	1,655,940	27,541,386	5.67	23,431,072
800	Debt proceeds	32,289,240	32,343,932	-54,692	100.17	0	503	-503		185,463
900	Revenue adjustments	11,576,767	836,642	10,740,125	7.23	11,560,081	647,935	10,912,145	5.60	13,806,130
	Total Revenues	366,823,247	155,935,939	210,887,308	42.51	337,176,773	120,324,183	216,852,589	35.69	331,842,459

	Object	2016 Budget	2016 Actual	2016 Encumbered	2016 Balance	2016 % Used	2015 Budget	2015 Actual	2015 Encumbered	2015 Balance	2015 % Used	Fiscal
100	Salaries											

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KENOSHA UNIFIED SCHOOL BOARD
CURRICULUM/PROGRAM MEETING
Educational Support Center ±Room 110
December 1, 2015
MINUTES

A meeting of the Kenosha Unified Curriculum/Program Committee chaired by Mrs. Snyder was called to order at 6:05 P.M. with the following committee members present: Mr. Kunich, Mr. Wade, Mrs. Karabetsos, Mrs. Wickersheim, Ms. Nielsen, Ms. Riese, and Mrs. Snyder. Dr. Savaglio-Jarvis was also present. Mrs. GroveMarqui was excused. Mrs. Santoro and Mr. Wojciechowicz were absent.

Approval of Minutes ± November 10, 2015 Joint Personnel/Policy & Curriculum/Program and November 10, 2015 Curriculum/Program

0UV .DUDEHWVRV QRWHG WKDW WKH ZRUG ³QRZQV´ XQGHU the 11/10/15 Curriculum/Program meeting minut H V V K R X O G E H F R U U H F W H G W R

Mr. Kunich moved to approve the minutes with the noted change made by Mrs. Karabetsos. Ms. Nielson seconded the motion. Unanimously approved.

New Course Proposal: Exploring Computer Science

Mrs. Julie Housaman, Assistant Superintendent of Teaching and Learning, presented the New Course Proposal: Exploring Computer Science and indicated that currently computer science courses are only taught at LakeView Technology Academy and that the lack of a computer science pathway at the comprehensive high schools is a significant gap in the high school program. This course is the first in the sequence of computer science courses that would constitute the pathway. Mrs. Housaman answered questions from committee members.

Mr. Wade moved to forward New Course Proposal: Exploring Computer Science to the full Board for consideration. Mr. Kunich seconded the motion. Unanimously approved.

New Course Proposal: English Language Development III

Mrs. Housaman introduced Mrs. Sarah Smith, Coordinator of Language Acquisition Programs, who then presented New Course Proposal: English Language Development III. Mrs. Smith noted that the English Language Development (ELD) courses were designed to help English language learners understand, develop, and continue to expand academic vocabulary in the English language. English Language Development III (ELD III) is the final course in the three part ELD course series recommended for English language learners with English proficiency levels ranging from 3.6 to 5.9, helping students to develop and strengthen academic vocabulary that will assist them in being college and career ready. This course, similar to ELD I and ELD II would be offered as an elective at Bradford, Tremper, and Indian Trail. Mrs. Smith answered questions from committee members.

Mr. Kunich moved to forward New Course Proposal: English Language Development III to the full Board for consideration. Mr. Wade seconded the motion. Unanimously approved.